



Please return the form to: Radar Keys, Hollingdean Depot, Upper Hollingdean Road, Brighton, bn1 7ga

Telephone City Clean: 01273 292929

### APPLICATION FOR A RADAR KEY

The National Key Scheme (NKS) offers independent access to disabled people using public toilets in Brighton and Hove where RADAR key locks are fitted.

Brighton and Hove City Council recognises that those who do not consider themselves to be disabled can suffer with conditions which make access to a public toilet an essential part of engaging with their local community.

Therefore if you consider yourself eligible for this scheme, please complete the form below and return to the address at the top of this page with **one** of the following:

- A letter from your doctor confirming that you require access to disabled accessible toilets
- A photocopy of both the front and back of your Orange or Blue Badge

RADAR keys are supplied free of charge to Brighton and Hove residents. A charge of £6.00 is made for replacing lost keys and to non Brighton and Hove residents. Please note – Refunds are NOT given for returned keys. Cheques should be made payable to Brighton and Hove City Council.

I would like to apply for a key for disabled toilets in Brighton and Hove. I confirm that:

- |  |
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| <ul style="list-style-type: none"><li>../ I am / am not a Brighton and Hove resident</li><li>../ This is my first RADAR key / is a replacement RADAR key</li><li>../ I am disabled. (Please enclose a note from your doctor to confirm this or a photocopy of the front and back of your parking Orange/Blue Badge)</li><li>../ I will be the only person using this key</li></ul> |
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If you are an **organisation** who needs access to accessible toilets for service users please send a letter or email confirming:

- ../ I am applying on behalf of ..... Organisation and enclose information as requested
- ../ The Organisation and its purpose
- ../ Contact details
- ../ Brief explanation as to why you need a key
- ../ The number of keys needed. Please note the number issued may be limited
- ../ Your control measures for ensuring keys are kept securely

Signed: ..... Date: .....

Name (Print): .....

Organisation: .....

Address: .....

.....

..... Post Code: .....

Further information on public toilets is available via the council's web site at:

[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

or email:

[cityclean@brighton-hove.gov.uk](mailto:cityclean@brighton-hove.gov.uk)

For office use only:

Date Key Issued: ..... New Key / Replacement

Key

Receipt No: ..... \_\_\_\_\_

All necessary documentation attached and filed: Yes / No

All information entered on to spreadsheet: Yes / No

Further comments:

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